UNIVERSITY OF VIRGINIA
School of Nursing
Jeanette Lancaster Endowment Fund of Faculty Excellence

Guidelines for Faculty Excellence Fund
Faculty Award funded by the School of Nursing Alumni Association

Purpose. The purpose of this fund is to support the School’s research and teaching mission and the professional development of nursing faculty. The funds available for distribution will be equally divided to support research and education. The Faculty Excellence Fund is funded with proceeds from the generosity of alumni and friends.

1. Eligibility. This award is open to all faculty members of the School of Nursing who have completed the report from any previous award/s, have no carry over funds and are not a senior administrator.

2. Funding Period. Each year projects are funded from July 1 to June 30 each year. Funding does NOT carry over into the next fiscal year if the project is not completed as planned.

3. Application Deadline and Submission. Applications must be received by May 30 each year for funding July 1 through June 30. The deadline for submission is May 30, 2013. At the discretion of the ADAP and/or ADR, some additional funds may be available and can be requested during the academic year.


5. Budget. Funds will be equally divided between academic request and research request. The may be requested for the following:

Research applications:
- Dissemination of research papers/posters at state, regional, national, or international conferences
- Funding of pilot work that will be used to support the submission of a grant proposal for external funding at the end of the funding period
- Professional training/development that leads to the submission of a grant proposal for external funding at the end of the funding period

Academic applications:
- Dissemination of scholarly education/practice papers/posters at state, regional, national, or international conferences
- Professional development for teaching/practice enhancement
- Pilot work for new teaching/innovative practice
NOTE: Funds from HR and department travel funds should be requested first. Additionally, funds to only attend an education or research conferences will not be granted.

Travel awards to research or education conferences will be granted in the following amount:

1) $500 to present at a State conference
2) $1000 to present at a National conference
3) $2000 to present at an Internat’l conference

A clear statement of intent, plan of work, timeline, evaluation plan, budget and timeframe must be included in order to request support. Additionally, podium presentations must include a plan for converting the presentation into a publication and what the benefit to the faculty member and School would be.

6. Review of Proposals. Applications will be reviewed by the Associate Deans for Academic Programs and Research, who may choose to enlist other reviewers. Award decisions will be made by the Associate Dean of Academic Programs for teaching related proposals and by the Associate Dean for Research for research related proposals in consultation with each other. It is expected that notification regarding funding will be made within a month of the application due date. In evaluating proposals, the review committee will give preference to projects that demonstrate:

- Contribution to the teaching or research mission of the School of Nursing
- Creative approach to fostering professional development for nursing faculty
- Completeness, logic and organization
- Ability of faculty to implement project
- Justification of budget

7. Evaluation. A one-page, follow-up report must be submitted no later than June 30, 2014 for projects funded in Summer 2013 (approximately one calendar year following the initial award). Reports should be uploaded on the same site on Inursing, on the electronic project application form section for the follow-up report.

If there are any questions regarding using the electronic application site on Inursing for the application or follow-up report, please contact Ms. Camille Hicks, Administrative Assistant for the Office for Nursing Research by phone 924-2744 or email ecf8d@virginia.edu for assistance.

Revised 03/25/10 by Jack Thorman
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