Guidelines for Excellence in Teaching Award
Faculty Award funded by the
School of Nursing Centennial Teaching Award Fund

1. **Purpose.** The purpose of this award is to recognize teaching excellence in faculty who are teaching students in their first professional degree programs, and/or to recognize excellence in clinical teaching.

2. **Eligibility.** Faculty who instruct students in the first professional degree programs (BSN and second-degree MSN-entry) as well as faculty who instruct students in the clinical setting in all programs, are eligible for consideration. Candidates must hold at least a 50 percent appointment in the School of Nursing.

3. **Nomination Materials.** Supporting materials must include:
   
   a. One letter of nomination from either a faculty member or a student (1 page).
   
   b. One additional letter of support for the nomination (1 page).
      
      Note: If the letter of nomination comes from a faculty member, the additional letter of support should come from a student. If the letter of nomination originates from a student, the additional letter of support should come from a faculty member.
   
   c. A statement of verification from the Department Chair that overall teaching evaluations for the nominated individual have been positive for the past year. (Awards committee will obtain this statement for each nominee.)
   
   d. Current curriculum vitae.

   Letters might include examples that speak to teaching contributions as being:
   
   - Above the requisite expectations of the position
   - Unique and innovative
   - Significant to the School of Nursing, the community, and/or the nursing profession
   - Significant to the development of new dimensions and directions in the nursing profession.

4. **Nomination Deadline and Submission Guidelines.** Nominations will be accepted throughout the year; however, for consideration for fall recognition, complete nomination packets must be received by **May 1**. Nominations should be addressed to:

   Alumni Council Awards Coordinator
   U.Va. School of Nursing Alumni Association
   P.O. Box 801015
   Charlottesville, VA 22908-1015

5. **Review of Nominations.** Applications will be reviewed by the awards committee composed of nursing alumni.

6. **Award Presentation.** Recipients will be recognized and will receive their awards at the School of Nursing Recognition Ceremony during Fall Family Weekend.

February 2012